

28 October 2025

Dear parent & carers,

Mount View Primary School is looking forward to another great year of teaching and learning in 2026 and would like to advise you of our parent payment arrangements for the year ahead.

As always, we are committed to providing a high-quality educational experience for your children. The Department of Education provides funding to deliver free instruction of the standard curriculum program. However, the support of our families through voluntary financial contributions plays a vital role in enhancing the quality of our programs, resources and facilities.

Many of you tell me that you choose to send your children to Mt View because of the broad range of programs that we offer that are in addition to the core curriculum, and we can only continue these with your support.

In 2025, your financial support has allowed us to provide:

- The broad curriculum program that is enhanced by rich learning experiences, events and activities led by our highly regarded teaching and support staff.
- A renowned specialist program led by our expert Physical Education, Visual Arts, Performing Arts and Languages team.
- A dedicated student wellbeing team which includes teaching staff, support staff and nurses.
- Our well-resourced library, where students enjoy accessing quality traditional and modern literature.
- Updated IT resources, devices and access to online tools that enrich learning.
- New air conditioning units.
- Regular maintenance of the buildings and grounds, including updating play spaces and painting.

While contributions are voluntary, the reality is that the school's capacity to continue to offer these programs and improve our school depends significantly on family support. In recent years, the number of families contributing has decreased, which has placed additional pressure on our school budget.

The 2026 financial schedule is attached here which equates to around \$3 per student per day that they attend school. We have created a payment plan schedule and ask you to consider whether you can contribute in full, per term, month or fortnightly. This will be shared with you separately.

For further information regarding the Department of Education Parent Payment Policy, please see the attached overview.

**Justine Mackey**  
Principal

**Zoe Huang**  
School Council President

Curriculum Contributions	Items and activities that students use, or participate in, to access the Curriculum	Annual amount PER STUDENT
Curriculum Consumables	<p>General classroom consumables, materials, and equipment</p> <ul style="list-style-type: none"> <li>• Student supplies e.g. stationery packs.</li> <li>• Classroom supplies e.g. craft items, shared stationery, charts, readers.</li> <li>• Printing, photocopying of student work, worksheets and learning materials</li> <li>• Consumables in specialist areas such as               <ul style="list-style-type: none"> <li>- Art (paint, crayons, canvas, glitter, paper, card)</li> <li>- Science, Technology (electric circuits, beebots, scales)</li> <li>- English (book boxes, class sets, decodable readers, novels)</li> <li>- Maths (stationery, maths kits, numeracy blocks, counters)</li> <li>- PE equipment (balls, bats, racquets)</li> <li>- Music (books, instruments)</li> <li>- Languages (books, learning materials; LOTE, EAL)</li> </ul> </li> </ul>	<b>\$365</b>
Info Technology & Communication software	<p>Compass &amp; Naavi</p> <ul style="list-style-type: none"> <li>• Communication tools for students and parents</li> </ul> <p>Digital and online subscriptions for learning</p> <ul style="list-style-type: none"> <li>• Cyber Safety Project online</li> <li>• Mathletics</li> <li>• Seesaw</li> <li>• Class Solver</li> <li>• Sunshine Online</li> <li>• Meraki licences (to operate devices)</li> </ul> <p>Assessments</p> <ul style="list-style-type: none"> <li>• Soundwaves Spelling</li> <li>• Australian Council Education Research (PAT)</li> <li>• Essential Assessment</li> </ul>	<b>\$85</b>
Whole School Activities	<p>All students participate:</p> <ul style="list-style-type: none"> <li>• Science week</li> <li>• Cultural Diversity Day</li> <li>• Swimming &amp; Water Safety Program</li> </ul> <p><i>Please note - details of these items and activities will be provided to students and families throughout the year.</i></p>	<b>Cost will be advised as events occur</b>

Other Contributions	Non curriculum items and activities that relate to the school's functions and objectives	Annual amount PER STUDENT
Grounds	<ul style="list-style-type: none"> <li>• School Grounds (maintenance and improvements)</li> </ul>	<b>\$45</b>
Other Contributions	<b>TAX DEDUCTIBLE CONTRIBUTIONS</b>	<b>Annual amount PER STUDENT</b>
Building Fund	<ul style="list-style-type: none"> <li>• A <u>tax-deductible</u> contribution to support renovations, upgrades and maintenance of school infrastructure</li> </ul>	<b>\$60</b>
Library Fund	<ul style="list-style-type: none"> <li>• A <u>tax-deductible</u> contribution to support book purchases and other items that sustain the library as a valuable resource</li> </ul>	<b>\$60</b>

Extra-Curricular Items and Activities	Items and activities that enhance or broaden the schooling experience of students and are in addition to what the school provides to deliver the Curriculum	PER STUDENT User Pays
	<ul style="list-style-type: none"> <li>• Camps, excursions, incursions, guest speakers, sporting events, including transport and entry</li> <li>• Athletics and Cross Country, including transport and entry</li> <li>• Interschool Sports - Yr 5 and Yr 6</li> <li>• Swimming Program all year levels, including transport and entry</li> <li>• Yearbook, school photos, recording of school concerts</li> </ul> <p><i>Please note - details of these items and activities will be provided to students and families throughout the year.</i></p>	<p><b>Cost will be advised as events occur</b></p>

### **Financial Support for Families**

Mount View Primary School appreciates that some families may experience financial difficulties in meeting payment requests. To check if you are eligible for any government assistance, please check the following government websites:

[Help with school costs and fees | vic.gov.au](https://www.vic.gov.au/help-with-school-costs-and-fees)

[Raising kids - Services Australia](https://www.servicesaustralia.gov.au/raising-kids)

[Camps, Sports and Excursions Fund \(CSEF\)](https://www.cseff.org.au)

[State Schools' Relief](https://www.ssr.vic.gov.au)

For a confidential discussion about accessing these services, or if you wish to make special arrangements for payment, please contact the Business Manager via the School Office. We will work with you to construct a payment plan that suits your needs for Curriculum Contributions, Activities and Extra-Curricular Items.

### **Payment Plans**

We understand that the full costs of these contributions can be daunting for some families, and we want to help assist and make the process of contributing as easy as possible.

Payment Plans are available for all families, to allow smaller contributions to be made by term (quarterly), monthly or fortnightly. Whether it be via BPay, credit card direct debit, cash payments or deposits directly into the school account, we are here to help.

Please reach out to our Business Manager, Hollie Brown, to discuss what options are available to best suit your family's needs. We can provide every family with a personalised payment plan form, which can be completed and returned to the office at a time that suits you. If you require a copy of this form, please contact the office.

### **Payments via Compass Portal**



Mount View Primary School uses the online Compass School Management system and service for families. The Compass portal is the primary means of communication between the school and home. This system is fully implemented across all areas of administration and finance at the school. It is therefore expected that all families have their email contact details up to date to ensure they will receive all notifications for excursions/activities, consent forms, payments, newsletters and events via this system.

Payments for curriculum contributions, excursions and various other school activities must be made via the Compass system to enable full financial and administrative reconciliation.

Please note:

- Family / Parent Contributions are listed under **Course Confirmations** tab
- Excursions, camps and other activities are listed under **Events** tab
- School news, class bulletins and all notifications are listed under **My News**

You will see a link to these on your Compass home page.

Each family has a unique login code for Compass, which can be accessed via the Compass link on the front page of the school website [www.mountviewps.vic.edu.au](http://www.mountviewps.vic.edu.au). New families starting during the year will be issued with their unique login details after students have commenced school.

### **Refunds**

Parent & family requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information. Please find a copy of our refund policy on our school website.

### **Family Receipts & Statement**

It is approved by School Council that individual receipts are not automatically issued by the school, however a detailed statement of all family accounts is sent to parents/carers at the start of each new term and at the end of the school year. Receipts for specific payments may be requested at the time of payment.

If you have any questions regarding any financial matters, please contact me during school hours.

Hollie Brown,  
Business Manager  
[hollie.brown@education.vic.gov.au](mailto:hollie.brown@education.vic.gov.au)

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.